



# TNT Writes!



## Letter-Writing for Academics Stars:

**Letter writing:** Each student can turn **up to six letters over the course of the summer.**

### INSTRUCTIONS:

- 1) Read through the checklist
- 2) Circle your prompt and circle your grade level
- 3) Write your letter
- 4) Actually mark the checklist while and after writing
- 5) Turn in this paper with your letter



### STARS:



1 to 4 per letter

You **MUST** follow the checklist!

**CHALLENGE YOURSELF!**

### Letter writing checklist:

- Neat and legible**
- Hand-completed (no typed work)**
- Put the **date** on your letter
- Not too easy!** And **appropriate** for the Masters to read
- Start with a greeting, and end with a proper sign-off**
- Sign** the letter & hand-write your **first and last name**
- Meet the **length requirements** for your grade
- No repeats** – only new work can be turned in!
- Make sure the letter is **correct** in terms of punctuation, grammar, and spelling (please write in pencil!), and follow the letter prompts!

### **Grade Levels (circle one) & Length Requirements:**

A “full paragraph” is 3-4 sentences long.

**Fourth grade or higher:** Minimum 3 full paragraphs. Approximately 1 to 2 full pages.

**First – Third Grade:** Minimum 2 full paragraphs. Approximately 1 – 1 ½ pages.

**Preschool – Second Grade:** Minimum 1 full paragraph. Approximately ¾ page to 1 full page.

**Letter Prompts** – Circle the prompt that you chose. Use another sheet of paper to write your letter. Turn this page and the letter in together.

1. What does **courtesy** mean to you? Please tell a story and give at least one example of courtesy that you have experienced in your life.
2. What does **integrity** mean to you? Please tell a story and give at least one example of integrity that you have experienced in your life.
3. What does **perseverance** mean to you? Please tell a story and give at least one example of perseverance that you have experienced in your life.
4. What does **self-control** mean to you? Please tell a story and give at least one example of self-control that you have experienced in your life.
5. What does **indomitable** spirit mean to you? Please tell a story and give at least one example of indomitable spirit that you have experienced in your life.
6. Write about your **favorite person, place, thing or idea**. Or, tell your **favorite true story**.

Letter greeting examples:

Dear \_\_\_\_\_,

Greetings \_\_\_\_\_, Hello \_\_\_\_\_,

Letter sign-off examples:

Sincerely,

Respectfully,

Thank you,

Regards,